MINISTRY OF EDUCATION, SPORT, ARTS AND CULTURE

APPLICATION FOR AUTHORITY TO ESTABLISH AND CONSTRUCT A PROPOSED SECONDARY SCHOOL

(This application should be submitted 18 months in advance of proposed date of opening).

PART A

PART A should be completed by the Responsible Authority and four copies of the form submitted, together with the sketch map showing the location of the school site in relation to the main access road and the neighbouring schools in the area and their distance from the proposed school. Application to be made 18 months prior to the proposed date of opening. (Please delete the inapplicable).

| TO: DIS | TRICT | EDUCATION | OFFICER | | | | | | | |
|---------|--|---|---------|--------|--------|-----|-----|---------|-------|--|
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| | tion is | ne Education A s here by mad | | | | | | | | |
| | 1. | Name of the | school | | | | | | • | |
| | 2. | Proposed date of opening the school | | | | | | | | |
| | 3. | Location of proposed school | | | | | | | | |
| | 4. | Name of Responsible Authority | | | | | | | | |
| | 5. | Postal address of Responsible Authority | | | | | | | | |
| | | | | | | | | | | |
| | 6. Proposed initial enrolment by form and sex: | | | | | | | | | |
| | | FORM 4 | FORM 2 | FORM 2 | FODA 4 | 1.0 | Tuc | CDECIAL | TOTAL | |
| | | FORM 1 | FORM 2 | FORM 3 | FORM 4 | L6 | U6 | SPECIAL | TOTAL | |
| BOYS | | | | | | | | | | |
| GIRLS | | | | | | | | | | |
| | | | | | | | | | | |
| TOTAL | | | | | | | | | | |
| | | | | | | | | | | |

7. The specifications for classrooms set out in Part I of the First Schedule to the Education (Registered Schools) Regulations, 1980 will be met and provision will be for the maintenance of the school. Provision will also be made in succeeding years for the additional facilities required for approved expansion.

9. I am aware that the school may not be constructed until approval to do so has been given by

8. Sanitation and water supply will be provided and maintained to the satisfaction of the Ministry of Health in accordance with the provision of Part II of the First Schedule to the Education (Registered Schools) Regulations 1980.

| the Ministry of Primary and Secondar DATE | the Ministry of Primary and Secondary Education. DATE | | | | | |
|--|---|--|--|--|--|--|
| OFFICIAL STAMP | SIGNATURE OF RESPONSIBLE AUTHORITY | | | | | |
| | NAME OF SIGNATORY (printed) | | | | | |
| | | | | | | |
| | POSITION HELD | | | | | |
| PART B | | | | | | |
| TO: PROVINCIAL EDUCATION DIRECTOR (A | TTENTION: E.O. PLANNING) | | | | | |
| This application (4 copies), together with the | relevant sketch map, is forwarded and recommended/ | | | | | |
| not recommended. | | | | | | |
| Date | | | | | | |
| | DISTRICT EDUCATION OFFICER | | | | | |
| Signature: | Stamp | | | | | |
| PART C | | | | | | |
| TO: THE SECRETARY FOR PRIMARY AND SECO | TO: THE SECRETARY FOR PRIMARY AND SECONDARY EDUCATION (E. O.PLANNING H.O) | | | | | |
| This application for approval to construct | (4 copies-plus sketch map) is recommended. | | | | | |
| Date | | | | | | |
| | Ear: DPOVINCIAL EDITICATION DIRECTOR | | | | | |

(NOTE: IF APPLICATION CANNOT BE RECOMMENDED IT SHOULD BE RETURNED TO THE APPLICANT TOGETHER WITH AN EXPLANATORY LETTER)

PART D

| TO: REGISTRATION OFFICER (EDUCATION A | ADMINISTRATION) | | | | | | |
|---|------------------------------|--|--|--|--|--|--|
| Construction of the proposed school is approved / not approved. | | | | | | | |
| DATE | | | | | | | |
| | EDUCATION OFFICER (PLANNING) | | | | | | |
| | For: SECRETARY FOR EDUCATION | | | | | | |
| | SPORT AND CULTURE | | | | | | |

N.B. Once the construction has been completed the forms E.D I (A), ED 30 and ED (A) should be submitted through the District and Regional offices for registration prior to the proposed date of opening of the school. All forms submitted should be completely clear and in full once permission has been granted to construct the school, 3 copies of application form(s) will be sent back to the regional office for distribution to the District Office and Responsible Authority